

MAIN CAMPUS CONFERENCE ROOMS

JANUARY 10, 2005

- I. Events Planning (966-3832) is located in the Student Union and books all the conference areas of the Student Union and reserves several campus auditoriums (see list below) for hours after 7:00 p.m. The Student Union has conference rooms that seat 6 to 70 people, a multipurpose room which seats 150 people, and the Great Hall which seats 500 people. The Union does charge for the use of these rooms and charges vary from \$25.00 to \$250 (Great Hall), depending on the size of the room.

The auditoriums that can be reserved through Events Planning after 7:00 p.m. are:

- Carroll 111 (holds 425 people)
- Gerrard Hall (holds 422)
- Hanes Art Center (holds 300)
- Hamilton 100 (holds 450)
- Manning Hall 209 (holds 189)

There is no charge for the use of the auditoriums.

- II. The University Registrar's Office (962-6093) can reserve individual general classrooms, if available, up to 6:00 p.m. After 6:00 p.m. these classrooms are reserved by individuals in the list provided (see attachment). The University Registrar's Office reserves the auditoriums shown above prior to 7 p.m. Departments may use the general classrooms at no charge.

- III. Dey Hall:

Toy Lounge – Susan Clark in the Foreign Language Lab (843-7109) books this room. She prefers you email her at scclark@email.unc.edu Please provide the following information in your email: Date and time to reserve, Name of group, your contact information as name, telephone, and campus box. You can view this room on the Campus Oracle Calendar under **Toy-Lounge** (note the dash). The Toy Lounge can accommodate small to large groups.

- IV. Wilson Library:

The Pleasants Room at Wilson Library can be reserved through Tanya Fortner at 962-0114. This room seats about 100 people.

- V. Gerrard Hall (next to South Building):

Holds up to 422 people in auditorium style. To reserve it before 2:00 p.m. call 962-6093. To reserve after 2:00 p.m. call 966-3832 (Events Planning in the Student Union).

- VI. 104 Bynum Hall:

This conference room holds 15-16 people. Call 966-2612 to reserve. You can find the conference room calendar on the Campus Oracle Calendar under **res:Graduate School-Conference Rm**

- VII. Peabody Hall:
- 212 Peabody – 966-7000 (School of Education - Nancy) Seats about 30 people.
 - 101 Peabody – 966-7000 (School of Education - Nancy) Seats 10-12 people.
These calendars are not on-line.
- VIII. South Building:
- 105 South – Seats about 24. Call Kathleen at 962-1365. This is the Chancellor's conference room.
 - 218 South – Seats 8-10. Call 962-1092 to reserve.
On Campus Oracle Calendar as **Connie Room**
 - 205 South – Seats 12. Call College of Arts & Sciences 962-1165
On the Campus Oracle Calendar as **2nd floor conference room**
- IX. 120 Vance Hall: Seats 35. Call Susan Sabiston at 962-2315.
- X. Graham Memorial: Seats 10. Call Charlotte Williams at 843-7001 or 966-5110.
- XI. Ackland Art: Seats 20. Call Suzanne Rucker at 962-0207 or Anna Lorenz at 966-5736.
- XII. Steele Building: Seats 12. Call Diane Fisher in Student Affairs (966-4045).
- XIII. Lenoir Hall Conference Room - 962-1464 (Ira Simon)
- XIV. South Campus Seminar Rooms (Student Affairs): <http://housing.unc.edu/reservations>
- XV. Carr Building: Seats 15. Call David Thompson at 962-2147.
- XVI. Administrative Office Building (AOB) on Airport Road: You can locate this conference room by opening an agenda in the Campus Calendar as **res:aob** in the search space. Conference room 3114 and the training room 3101 (set up with computers for training purposes) will both come up. To actually schedule it, you'll need to contact Nancy Britt 962-1370. There is a conference room on the 2nd Floor in the Material & Disbursement Services area. Call Garry Jones at 962-2254 to schedule that. Office of Sponsored Research also has meeting space on the second floor. Call OSR at 966-3411. The meeting/training space in HR is the largest.
- XVII. Stone Culture Center – Reserve with Trevaugh Eubanks at 962-9001.
Room 111 Multipurpose Room (with kitchen across the hall) can accommodate a large group, Rooms 200 and 201 are smaller Seminar Rooms, classrooms.
- XVIII. 305 Carroll Hall (Freedom Hall) – Reserve with Rachel Lillis at 966-7024 or email her at lillis@email.unc.edu Holds 30-40 people.

XIX. Great ATN website that shows various classrooms and reservation contacts. Go to Hotline.unc.edu (see Attachment A).

ATTACHMENT A
SCHOOL AND DEPARTMENT REPRESENTATIVES
FOR EVENING AND WEEKEND USE OF
GENERAL PURPOSE CLASSROOMS

<u>General Purpose Classrooms</u>	<u>School or Department</u>	<u>Contact Representative</u>	<u>Phone</u>	<u>CB#</u>
<u>ALUMNI</u> 203, 205, 308,	Anthropology	Suphronia Cheek	3-8977	3115
<u>ALUMNI</u> 207	Dramatic Art	Phyllis Ryan	2-1132	3230
<u>HANES ART</u> 116, 117, 118, 218	Art	Lindsay Fulenwider	2-0724	3405
<u>HANES ART</u> <u>215</u>	ASIA	Pat Maroney	3-5340	3267
<u>HANES ART</u> 121	Student Union	Allana Smith	6-3832	5210
<u>BINGHAM</u> 101, 108, 208, 217 301, 306, 309, 317	Communication Studies	Niku Arbabi	2-2311	3285
<u>BINGHAM</u> 103	Sociology	Elke Fuessman (Temp)	2-1007	3210
<u>CALDWELL</u> 103, 105, 208	Philosophy	Gucki Obler Marie Fholer	2-7291 2-3311	3125 3125
<u>CARROLL</u> 111	Student Union	Allana Smith	6-3832	5210
<u>CARROLL</u> 338, 344	Journalism	Jackie Williams	2-1204	3365
<u>COKER</u> 201	Biology	Julia Young	2-3776	3280
<u>DAVIE</u> 101, 112, 301	Psychology	Kay Hill	2-7149	3270
<u>DEY</u> 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 303A 301, 302, 305, 306, 307, 405	Romance Languages	Sheena Melton	2-2062	3170

<u>General Purpose Classrooms</u>	<u>School or Department</u>	<u>Contact Representative</u>	<u>Phone</u>	<u>CB#</u>
<u>DEY</u> 304	Linguistics	Samelia McIver	2-1192	3155
<u>DEY</u> 313	Comparative Literature	Heather Delisle	2-1055	3150
<u>DEY</u> 401, 403, 404, 410, 412	German	Valerie Bernhardt6-1642 Barbara Brown	3160 6-1641	3160
<u>DEY</u> 402	Slavic Languages	Glenda Thompson	2-3977	3165
<u>FETZER GYM</u> 104, 105, 106, 109	Exercise & Sports Science	Ashley McCullen Til 5 Marty Pomeranz After 5	2-2022 2-2779	8605 8605
<u>GARDNER</u> 01, 07, 09, 103, 106, 209, 307, 308, 309	Economics	Vicki Walker	2-2534	3305
<u>GARDNER</u> 105	African American Stud.	Debbie Crowder	6-5496	3395
<u>GARDNER</u> 104, 210	Political Science	Janet Ward	2-0442	3265
<u>GERRARD</u> Auditorium	Student Union	Allana Smith	6-3832	5210
<u>GREENLAW</u> 101, 103, 104, 106, 107, 222, 301, 302, 304, 305, 316, 317, 318, 319, 321, 431, 526A	English (one time)	Anita Braxton	2-5481	3520
<u>HAMILTON</u> 100	Student Union	Allana Smith	6-3832	5210
<u>HAMILTON</u> 150	Sociology	Elke Fuessman (Temp)	2-1007	3210
<u>HAMILTON</u> 351, 452, 470	Political Science	Janet Ward	2-0442	3265
<u>HAMILTON</u> 420, 423, 425, 517, 519, 523,570	History	Wanda Wallace	2-9822	3195
<u>HANES</u> 103, 108, 306 307, 308	O.U.R.	Liz Cupp	2-6093	2100

<u>General Purpose Classrooms</u>	<u>School or Department</u>	<u>Contact Representative</u>	<u>Phone</u>	<u>CB#</u>
<u>HOWELL</u> 104		Not scheduling in the evening at this time.		
<u>HOWELL</u> 100, 106, 107, 201, 207		Not scheduling in the evening at this time.		
<u>HOWELL</u> 203		Not scheduling in the evening at this time.		
<u>MANNING</u> 209	Student Union	Allana Smith	6-3832	5210
<u>MANNING</u> 307	Library Science	Beth Dye	2-7601	3360
<u>MITCHELL</u> 05, 009, 205, 106	Geology	Patsy Webb	2-0678	3315
<u>MITCHELL</u> 305	Romance Languages	Sheena Melton	2-2062	3170
<u>MURPHEY</u> 104, 111, 116, 118, 220, 221, 304	Classics	Andy Gloege	2-7191	3145
<u>MURPHEY</u> 112, 115	Political Science	Janet Ward	2-0442	3265
<u>MURPHEY</u> 202	English (One Time)	Anita Braxton	2-5481	3520
<u>MURPHEY</u> 117	Slavic Languages	Glenda Thompson	2-3977	3165
<u>MURPHEY</u> 105	Religion	Myra Quick	2-5667	3225
<u>MURPHEY</u> 204	American Studies	Debbie Simmons-Cahan	2-4062	3520
<u>MURPHEY</u> 222	Women Studies	Karen Thompson	2-3908	3135
<u>MURPHEY</u> 302, 314	Romance Languages	Sheena Melton	2-2062	3170
<u>NEW EAST</u> 102, 301, 305	City & Regional Planning	Shannon Brownfield	2-5010	3140
<u>NEW WEST</u> 104, 212	Statistics	Mary Hinrichs	2-2307	3260

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<u>PEABODY</u> 10, 104, 204, 215, 220, 306,311	Education	Nancy Hodgins	6-2436	3500
<u>PEABODY</u> 203	Sociology	Elke Fuessman (Temp)	2-1007	3210
<u>PEABODY</u> 216	Philosophy	Gucki Obler Marie Fholer	2-7291 2-3311	3125 3125
<u>PEABODY</u> 217	Operations Research	Mary Hinrichs	2-2307	3260
<u>PEABODY</u> 218	Not scheduling ad hocs in the evening at this time			
<u>PHILLIPS</u> 212, 215, 220, 222, 247, 265	Physics & Astronomy	Sallie Anderson	2-2078	3255
<u>PHILLIPS</u> 224, 228, 301, 332, 367, 381, 383, 385	Mathematics	Sharon Davis	2-1294	3250
<u>SAUNDERS</u> 112	Religion	Myra Quick	2-5666	3225
<u>SAUNDERS</u> 201, 212, 215,	Geography	Nell Phillips Barbara Taylor	2-8901 2-8901	3220 3220
<u>SAUNDERS</u> 306	History	Wanda Wallace	2-9822	3195
<u>SMITH</u> 107	Operations Research	Mary Hinrichs	2-2307	3260
<u>STONE CENTER</u> 103, 200, 201, 209, 210	Sonya H. Stone Center	Trevaughn Eubanks	2-9001	5250
<u>TATE-TURNER KURALT</u> 113, 114, 226A	Social Work	Beth Sauer	2-6443	3550
<u>VENABLE</u> 207, 221, 222, 223, 224, 268, 308	Chemistry	Della French	2-1217	3290
<u>VENABLE</u> 310	Mathematics	Sharon Davis	2-2194	3250

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<u>WILSON</u> 107, 128, 202,	Biology	Julia Young	2-3776	3280
<u>WILSON</u> 139	English	Anita Braxton	2-5481	3520
<u>WILSON</u> 217	Linguistics	Samelia McIver	2-1192	3155
<u>WOOLEN GYM</u> Exercise & Sport Science 301-A, 301-B, 302, 303, 304		Ashely McCullen, til 5 Marty Pomerantz-after 5	2-2022 2-2779	8605 8605